

Approved 7/18/19

Guilderland Public Library
Board of Trustees Meeting
May 16, 2019

Trustees Present: Chris Aldrich (arrival 7:40 p.m.), Bryan Best, Kaitlin Downey, Barbara Fraterrigo, Herb Hennings, Mike Marcantonio, Barry Nelson

Absent: Peter Hubbard, Karen Carpenter Palumbo, Nareen Rivas, Jason Wright

Also Present: Margaret Garrett, David Gilliom, Carol Kott, Luanne Nicholson (arrival 7:50 p.m.), Jenna Schmonsky, Sean Silvernail, William Toffenetti, Carroll Valachovic (Treasurer) (exited 8:02 p.m.), Tim Wiles (arrival 7:52 p.m.)

A. Meeting called to Order at 7:35 p.m.

B. Public Input Session: William Toffenetti received postcard mailing on library renewal project. Mr. Toffenetti voiced concerns on library renewal such as meeting rooms and method by which Guilderland residents were notified.

C. Treasurer's Report for April 2019 & Check Register for May 2019 (Carroll Valachovic)

MOTION: To Accept the Treasurer's Report for April 2019 & Check Register for May 2019

Motion by: B. Fraterrigo

Seconded by: B. Nelson

Action: Motion carried unanimously (8:02 p.m.)

D. Committee Reports:

Personnel/Labor Management Report:

Negotiations for CSEA Units 1 & 2 – meeting on June 3, 2019 at 5:00 p.m.

Management Confidential contracts have been finalized.

MOTION: To Approve the Management Confidential contracts as presented

Motion by: K. Downey

Seconded by: M. Marcantonio

Action: Motion carried unanimously (8:08 p.m.)

Policy Committee Report:

Revisions need to be made to the By-Laws Policy. A meeting is forthcoming.

Approved 7/18/19

47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91

UHLS Committee Report:

The Annual Dinner will be held on June 12, 2019 and the Trustee of the year award will be given to C. Aldrich of Guilderland.

Foundation Report:

Placing ads on Facebook to support the library renewal project.

The 2019 Gala will be held on Saturday, September 28 at 7:00 p.m. at the Albany Country Club.

Fundraising Committee Report:

T. Wiles and M. Marcantonio met with Rosenblum Group to explain the library renewal project.

Buildings & Grounds/Long Range Planning Committee Report:

As of May 16, 2019 the heat pumps project has been finalized.

Last information session to the public on library renewal before the vote will be held on May 20, 2019 from 10:00 a.m. – 6:45 p.m.

Library renewal and budget vote is May 21, 2019.

E. Director & Staff Reports for April 2019

T. Wiles highlighted the following:

- Security training for staff
- Drug Take Back was successful
- 80% of Facebook followers are female; 4,800 followers on social media
- Tax-Aide Preparation
- Huge increase in views of Guilderland history collection on website
- Loaning out ukulele's
- Telescopes to be added to collection soon
- Library moon walk

MOTION: To Accept the Director & Staff Reports for April 2019

Motion by: K. Downey

Seconded by: B. Fraterrigo

Action: Motion carried unanimously (8:39 p.m.)

Approved 7/18/19

F. Minutes of Regular Business Meeting – April 18, 2019

92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127

MOTION: to Approve Minutes of Regular Business Meeting –
April 18, 2019
Motion by: K. Downey
Seconded by: M. Marcantonio
Abstained: C. Aldrich
Action: Motion carried (8:40 p.m.)

G. Executive Session

MOTION: To Enter Executive Session to discuss personal matters
Motion by: B. Nelson
Seconded by: H. Hennings
Action: Motion carried unanimously (8:40 p.m.)

MOTION: To Approve the following appointments:

Megan Pierce, Part-Time Page in Access Services effective April 30, 2019
at \$11.10/hour, 12 hours per week

Motion by: C. Aldrich
Seconded by: K. Downey
Action: Motion carried unanimously (8:43 p.m.)

MOTION: To Exit Executive Session
Motion by: B. Nelson
Seconded by: B. Fraterrigo
Action: Motion carried unanimously (8:44 p.m.)

MOTION: To Adjourn
Motion by: M. Marcantonio
Seconded by: B. Nelson
Action: Motion carried unanimously (8:44 p.m.)

Transcribed by J. Schmonsky, Administrative Assistant
Submitted by K. Downey, Secretary