

Approved 6/14/18

Guilderland Public Library
Board of Trustees Meeting
7:00 p.m.
May 10, 2018

Trustees Present: Chris Aldrich, Bryan Best, Kaitlin Downey,
Barbara Fraterrigo, Herb Hennings, Karen Carpenter Palumbo,
Nareen Rivas, Jason D. Wright (arrived at 7:07 p.m.)

Absent: Peter Hubbard, Michelle Viola-Straight

Also Present: Mark Curiale, David Gilliom, Carol Kott, Mike Marcantonio, Jenna Schmonsky, Sean Silvernail, Carroll Valachovic (Treasurer) (arrived at 7:53 p.m.), Tim Wiles

A. Meeting called to Order at 7:02 p.m.

B. Public Input Session: None

C. Committee Reports:

Buildings & Grounds/Long Range Planning Committee Report:

Peter Barber continues to work diligently on Mercy Care Lane.

Heat Pumps Update: On Monday, May 14, work will begin with running wires from the Information Technology Department to the Maintenance Department in preparation for the new building management system.

Paul Mays Update: A conceptual timeline was distributed to the Board explaining what steps are next. From Paul Mays' timeline, he proposes the Board votes on the finalized project in the September 2018 Board Meeting whether or not to move forward.

B. Best suggested getting preliminary figures on the average cost of median household for tax payers.

Policy Committee Report:

The Policy Committee had a follow-up meeting on the Anti-Harassment policy. The committee will discuss video conferencing, amending the Anti-Harassment policy, and review older policies.

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UHLS Committee Report:

The UHLS Board met on Wednesday, May 9, 2018.

The UHLS Annual Dinner (57th Anniversary) is scheduled on June 19, 2018 at 5:30 p.m. at the Hilton Garden in Troy, NY. Awards will be given to: trustee of the year, volunteer of the year, and program awards.

Libraries are encouraged to ask their legislators for Bullet Aid.

\$1.08 million in grant money will be distributed in the UHLS. A Construction Grant 101 program will be held on Monday, May 21, 2018 and Thursday, May 24, 2018.

Foundation Committee Report:

Author, Peter Golden spoke at the library on Wednesday, May 9, 2018 with an attendance of approximately 30.

Foundation member, Bryan Gregory resigned.

The 2018 Gala on September 29 is called, The Masquerade Gala. In the process of collecting live auction submissions for the Gala.

D. Treasurer's Report & Check Register for April 2018 – Carroll Valachovic

MOTION: To accept the Treasurer's Report for April 2018 as presented

Motion by: C. Aldrich

Seconded by: B. Fraterrigo

Action: Motion carried unanimously (8:13 p.m.)

MOTION: To accept the Check Register for April 2018 as presented

Motion by: C. Aldrich

Seconded by: K. Downey

Action: Motion carried unanimously (8:13 p.m.)

E. Director's & Staff Reports for April 2018

T. Wiles highlighted the following:

- Staff Development Day
- Harassment training for staff

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- 90 • The Drug Take Back and Solar event on Saturday, April 28, 2018 was
- 91 successful
- 92
- 93 • Going Green Globally (G3) final presentation will be on Wednesday, May
- 94 16, 2018 at SUNY Albany
- 95
- 96 • Hometown Heroes Banners will be up through Veterans Day
- 97
- 98 • 140 in attendance at the Star Wars event on Friday, May 4, 2018
- 99
- 100 • Storyhour programs are booming
- 101
- 102 • 17 staff members attended voluntary Narcan training
- 103
- 104 • Make a Wish Foundation event
- 105
- 106 • With new self-checkout machines, the usage has increased 8%
- 107

108 MOTION: To accept the Director's & Staff Reports for April 2018

109 Motion by: C. Aldrich

110 Seconded by: K. Carpenter Palumbo

111 Absent for vote: H. Hennings

112 Action: Motion carried (8:30 p.m.)

113

114 F. New Business

115

116 T. Wiles mentioned Peter Barber is interested in holding an Annual Joint

117 Meeting with the Town of Guilderland, Guilderland School District, Altamont

118 Library, and the Guilderland Public Library.

119

120 G. Old Business

121

122 T. Wiles recommends the Board meet on the fourth Thursday of the month due

123 to financials.

124

125 T. Wiles proposed changing the July Board Meeting date.

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127 H. Minutes of the Budget Hearing Discussion and Regular Board Meeting –

128 April 2018:

129

130 MOTION: To approve the Minutes of the Budget Hearing Discussion and

131 Regular Board Meeting - April 2018

132 Motion by: B. Fraterrigo

133 Seconded by: K. Carpenter Palumbo

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134 Action: Motion carried unanimously (8:42 p.m.)

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136 **I. Executive Session:**

137

138 MOTION: To enter Executive Session

139 Motion by: J. Wright

140 Seconded by: N. Rivas

141 Action: Motion carried unanimously (8:42 p.m.)

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143 MOTION: To approve the appointment of Maura Powers-Smith, Full Time
144 Librarian I in Programming & Public Services Department at a pay rate of
145 \$24.48 per hour, effective 4/25/18

146

147 MOTION: To accept the resignation of Joseph Henderson, Part Time
148 Library Clerk in Access & Collection Services Department effective
149 5/31/18

150 Motion by: K. Carpenter Palumbo

151 Seconded by: C. Aldrich

152 Action: Motion carried unanimously (8:46 p.m.)

153

154 MOTION: BE IT RESOLVED, that the Board of Trustees of the
155 Guilderland Public Library hereby votes to accept the terms of the May 21,
156 2018 Memorandum of Agreement between the Guilderland Public Library
157 and Margaret Garrett, Mark Curiale, Jennifer Schmonskey, and Sean
158 Silvernail (“Employees”), and hereby authorizes the payments of longevity
159 pay to the Employees, as set forth in the May 21, 2018 Memorandum of
160 Agreement

161 Motion by: K. Carpenter Palumbo

162 Seconded by: B. Fraterrigo

163 Opposed: B. Best

164 Abstained: J. Wright

165 Action: Motion carried (8:55 p.m.)

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167 MOTION: To exit Executive Session

168 Motion by: B. Fraterrigo

169 Seconded by: N. Rivas

170 Action: Motion carried unanimously (8:57 p.m.)

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175 MOTION: To adjourn
176 Motion by: C. Aldrich
177 Seconded by: K. Downey
178 Action: Motion carried unanimously (8:58 p.m.)
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180 Transcribed by Jenna Schmonsky, Library Assistant-Administration
181 Submitted by Kaitlin Downey, Secretary