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Approved 3/21/19

Guilderland Public Library  
Special Board of Trustees Meeting  
March 11, 2019

**Trustees Present:** Christopher Aldrich, Bryan Best (arrival 6:30 p.m.), Kaitlin Downey, Barbara Fraterrigo, Peter Hubbard, Mike Marcantonio, Nareen Rivas

**Trustees Absent:** Herb Hennings, Barry Nelson, Karen Carpenter Palumbo, Jason Wright

**Also Present:** Margaret Garrett, David Gilliom, Carol Kott, Kim LaPlant, Luanne Nicholson, Jenna Schmonsky, Tim Wiles

A. Meeting called to Order at 6:09 p.m.

B. Public Input Session: No Comments

**C. Design Steering Committee:**

**SEQRA for Guilderland Public Library Renewal**

**RESOLUTION**

24 WHEREAS, the Board of Trustees of the Guilderland Public Library (“Board”) is  
25 proposing to undertake a project involving certain renovations, additions, and site work to the  
26 existing public library building located at 2228 Western Avenue, Guilderland, New York,  
27 consisting of (1) the construction of an approximately 6,000 square foot addition to the east wing  
28 of the existing library building; (2) the expansion and reconfiguration of the existing parking  
29 lots, along with miscellaneous site work, and (3) repairs, renovations, and improvements to the  
30 interior and exterior of the existing building, including with respect to plumbing, mechanical,  
31 electrical, and fire protection systems (“the Project”); and

32 WHEREAS, the State Environmental Quality Review Act (“SEQRA”) and the  
33 regulations thereunder require the Board to undertake a review of the potential environmental  
34 impacts, if any, associated with the project before approving same; and

35 WHEREAS, this project is an Unlisted action within the meaning of SEQRA; and

36 WHEREAS, a Short Environmental Assessment Form was transmitted to all involved  
37 agencies, together with notification of the Board’s desire to act as lead agency with respect to the  
38 environmental review of the proposed Project; and

39 WHEREAS, all involved agencies have consented to Board acting as lead agency with  
40 respect to the environmental review of the proposed Project; and

41 WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written

42 determination of significance with respect to any proposed Unlisted action; and

43 WHEREAS, the Board has carefully considered the nature and scope of the proposed  
44 Project, as set forth in the Short Environmental Assessment Form prepared with respect to such  
45 action, and makes the following determinations:

46 1. The proposed action involves (1) the construction of an approximately 6,000  
47 square foot addition to the east wing of the existing library building; (2) the expansion and  
48 reconfiguration of the existing parking lots, along with miscellaneous site work, and (3) repairs,  
49 renovations, and improvements to the interior and exterior of the existing building, including  
50 with respect to plumbing, mechanical, electrical, and fire protection systems.

51 2. The proposed action is classified under SEQRA as an Unlisted action.

52 3. Upon consideration of the action, review of the Short Environmental Assessment  
53 Forms, the criteria contained in 6 NYCRR § 617.7(c), and all other supporting information, the  
54 Board identifies the following relevant areas of environmental concern, as set forth hereafter, and  
55 analyzes whether the proposed action may have a significant adverse impact on the environment.

56 4. The proposed project does not involve, and therefore will not result in, any  
57 substantial adverse change in existing air quality, ground or surface water quality or quantity,  
58 traffic or noise levels, or a substantial increase in solid waste production, or a substantial increase  
59 in potential for erosion, flooding, leaching, or drainage problems. The proposed addition is  
60 modest in scope, is consistent with the existing use of the property, and will not result in any  
61 significant increase in overall building occupancy or associated increases in traffic, noise, or  
62 waste production. Any additional runoff which may be generated will be accommodated by the  
63 proposed storm water drainage improvements.

64 5. The proposed project does not involve, and therefore will not result in, the  
65 removal or destruction of large quantities of vegetation or fauna, a substantial interference with  
66 the movement of any resident or migratory fish or wildlife species, impacts on any significant  
67 habitat area, substantial adverse impacts on a threatened or endangered species of animal or  
68 plant, or the habitat thereof, or other significant adverse impacts to nature resources. The project  
69 will involve only approximately 1.9 acres of site disturbance over the course of construction.

70 6. The project is not located within a designated Critical Environmental Area.

71 7. The proposed project will not create a material conflict with the community's  
72 current plans or goals as officially approved or adopted.

73 8. The proposed project will not result in the impairment of the character or quality  
74 of any important historical, archeological, or aesthetic resources, or of existing community or  
75 neighborhood character. The proposed additions are consistent with the character and use of the  
76 existing library building and neighborhood setting.

77 9. The proposed project will not result in any major, adverse, change in the use of  
78 either the quantity or type of energy.

79 10. The proposed project will not result in the creation of a hazard to human health.

80 11. The proposed project does not involve, and therefore will not result in, a  
81 substantial change in the use, or intensity of use, of land including agricultural, open space, or  
82 recreational resources, or in its capacity to support such uses.

83 12. The proposed action will not result in the encouragement or attraction of a large  
84 number of people to the site as compared to the number of people that would come absent the  
85 action. While the proposed addition is intended to expand the space available for meetings,  
86 conferences and similar uses by the public, the number of additional visitors to the library is not  
87 expected to be so large or significant, as compared to the number of existing visitors, so as to  
88 result in any adverse impacts of a substantial nature.

89 13. The proposed action will not result in a material demand for other actions, will  
90 not result in changes to two or more elements of the environment which together would result in  
91 a substantial adverse impact, and will not cumulatively result in a substantial adverse impact  
92 when considered with any related actions.

93 NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the  
94 proposed action is an Unlisted action within the meaning of 6 NYCRR 617.2(ak); and it is  
95 further

96 RESOLVED that the Board hereby declares itself lead agency with respect to the  
97 environmental review of the proposed project; and it is further

98 RESOLVED, that upon consideration of the foregoing, the Board finds and concludes  
99 that the proposed action will not result in any significant adverse impacts to the environment;  
100 and it is further

101 RESOLVED, that the Board hereby issues a Negative Declaration with respect to the  
102 proposed action.

103 MOTION: To Adopt the SEQRA Resolution  
104 Motion by: B. Fraterrigo  
105 Seconded by: M. Marcantonio  
106 Action: Motion carried unanimously (6:10 p.m.)  
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#### 108 **Cash Available for Renewal Project**

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110 MOTION: That the Guilderland Public Library use \$1,400,000.00 million of its  
111 funds toward renewal project to reduce the amount of the bond  
112 Motion by: C. Aldrich  
113 Seconded by: M. Marcantonio  
114 Roll call vote:  
115 C. Aldrich- yea  
116 K. Downey- yea  
117 B. Fraterrigo- yea  
118 P. Hubbard- yea

119 M. Marcantonio- yea

120 N. Rivas- yea

121 Action: Motion carried unanimously (6:19 p.m.)

122 **Formal Request for Guilderland Central School District to Place Referendum on**  
123 **Ballot**

124

125 MOTION: The Guilderland Public Library hereby requests that the Guilderland Central School  
126 District submit the following proposition, (with such changes as may be recommended by bond  
127 counsel) to the voters at an annual meeting to be held on May 21, 2019.

128 LIBRARY BOND PROPOSITION

129 RESOLVED:

130 (a) That Board of Trustees of the Guilderland Public Library, in Guilderland , New York (the  
131 “Library”), is hereby authorized to construct an addition and alterations and improvements to the  
132 Guilderland Public Library (the “Project”), including related site work, and acquire original  
133 furnishings, equipment, machinery or apparatus required for the purpose for which such building  
134 is to be used, substantially as described in a plan prepared for the Library by Butler Rowland Mays,  
135 Architects, LLP, Ballston Spa, New York, and to expend \$8,353,698 therefor; (b) that \$412,000  
136 from the Library Capital Reserve Fund is hereby authorized to pay a portion of the cost of the  
137 Project, (c) that \$988,000 of Library funds available or expected to be available from Library fund  
138 balance is hereby authorized to pay a portion of the cost of the Project; and (d) that a tax is hereby  
139 voted in the amount of not to exceed \$6,953,698 to pay the balance of the cost of the Project, such  
140 tax to be levied and collected in installments in such years and in such amounts as shall be  
141 determined by the Board of Education of the Guilderland Central School District; and that in  
142 anticipation of such tax, the Board of Education of the District is hereby authorized to issue bonds  
143 of the District in an aggregate amount not to exceed \$6,953,698, and a tax is hereby authorized to  
144 pay the principal of and interest on such bonds.

145 MOTION: To Approve the above proposition

146 Motion by: B. Fraterrigo

147 Seconded by: P. Hubbard

148 Action: Motion carried unanimously (6:39 p.m.)

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150 **D. Adjournment**

151

152 MOTION: To Adjourn

153 Motion by: M. Marcantonio

154 Seconded by: B. Best

155 Action: Motion carried unanimously (6:44 p.m.)

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157 Transcribed by J. Schmonsky, Administrative Assistant

158 Submitted by K. Downey, Secretary