

RECORDS RETENTION

Records Retention and Disposition Schedule M-I, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all local officers in disposing of records listed therein.

Further Resolved: That in accordance with Article 57-A:

Only those records will be disposed of that are described in Records Retention and Disposition Schedule M-I after they have met the minimum retention period prescribed therein.

Citations

Adopted 3/30/89

Revised 10/8/98

Reaffirmed 2/9/06

Reaffirmed 10/10/2011