

Approved 4/13/17

Guilderland Public Library
Board of Trustees Meeting
March 13, 2017

Trustees Present: Christopher Aldrich, Bryan Best (arrived 7:35 p.m.), Daniel Centi, Barbara Fraterrigo, Peter Hubbard, Judy Kahn, Carolyn Williams, Jason D. Wright
Absent: David Bosworth, Karen Carpenter Palumbo, Herb Hennings

Also Present: Diane Bruins, Mark Curiale, Margaret Garrett, Tomomi Watanabe-Hudspath, Carol Kott, Kim LaPlant, Roseanne Marcantonio, Ann Wemple-Person, Lisa Pitkin, Donna Raffaele, Kristina Ronald, Bonnie St. Pierre, Jenna Schmonsky, Carroll Valachovic (Treasurer), Khushbu Vyas, Tim Wiles

A. Meeting called to Order at 7:01 p.m.

B. Public Input Session I:

On behalf of CSEA Unit II, Lisa Pitkin read a statement asking Board to reconsider its decision not to allocate funds in the proposed budget specifically for the hiring of a Human Resources employee.

C. Oath of office administered to Carroll Valachovic, Treasurer. Term expiring June 30, 2017.

D. Treasurer's Report for January & February 2017 – Carroll Valachovic

MOTION: To accept Treasurer's Report for January & February 2017

Motion by: B. Fraterrigo

Seconded by: P. Hubbard

Action: Motion carried unanimously (7:05 p.m.)

E. Staff & Director's Reports for January & February 2017 and NYS Annual Report

MOTION: To approve the Staff and Director's Reports for January & February 2017 and NYS Annual Report

Motion by: C. Aldrich

Seconded by: J. Wright

Action: Motion carried unanimously (7:20 p.m.)

F. Committee Reports:

Finance Committee Report: Discussion was deferred to Executive Session.

Policy Committee Report: Committee will meet to review certain provisions of the ByLaws.

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48 Buildings & Grounds/Long Range Planning Report: Committee recommended that
49 the Board approve the hiring of Butler, Rowland & Mays for architectural planning
50 and design services. The design work has begun on heat pumps project, and there
51 was discussion about a landscape project proposed by an Eagle Scout.
52

53 **G. Minutes of Regular Board Meeting - January 2017**

54
55 MOTION: To approve Minutes of Regular Board Meeting January 2017 as
56 amended
57 Motion by: C. Aldrich
58 Seconded by: B. Fraterrigo
59 In favor: C. Aldrich, D. Centi, B. Fraterrigo, J. Wright
60 Abstained: B. Best, P. Hubbard, J. Kahn, C. Williams
61 Motion carried (7:41 p.m.)
62

63 **H. Check Register for February 2017**

64
65 MOTION: To accept Check Register for February 2017
66 Motion by: B. Fraterrigo
67 Seconded by: B. Best
68 Action: Motion carried unanimously (7:43 p.m.)
69

70 Foundation: The Foundation requested to hold a cocktail party at the library to
71 celebrate the 25th anniversary being in the current building and the 60th anniversary
72 of the library's charter, and also requested the Board's approval to close the library
73 early on October 19, 2017 for that purpose. The majority of the Board asked for
74 more information prior to granting such approval.
75

76 MOTION: To approve closing the library early on October 19, 2017 for a
77 cocktail event
78 Motion by: C. Aldrich
79 Seconded by: B. Best
80 Opposed: D. Centi, B. Fraterrigo, P. Hubbard, J. Kahn, C. Williams,
81 J. Wright
82 Motion not carried (7:57 p.m.)
83

84 **I. Executive Session**

85
86 MOTION: To enter Executive Session to discuss issues related to Article 14
87 of the Civil Service Law
88 Motion by: J. Kahn
89 Seconded by: J. Wright
90 Action: Motion carried unanimously (7:58 p.m.)
91

92 MOTION: to exit Executive Session
93 Motion by: B. Fraterrigo
94 Seconded by: B. Best
95 Action: Motion carried unanimously (9:25 p.m.)

Approved 4/13/17

96 MOTION: To accept the FY 2017-2018 Budget as presented, with no
97 intention to override the tax cap. If, by voting to approve the FY 2017-2018
98 Budget as presented, the tax cap has been overridden, the total budget shall
99 be deemed to be adjusted accordingly so that the tax cap is not overridden.

100 Motion by: C. Aldrich

101 Seconded by: J. Wright

102 Action: Motion carried unanimously (9:27 p.m.)

103

104 MOTION: To approve the settlement agreement as presented with CSEA
105 Unit II

106 Motion by: B. Best

107 Seconded by: C. Williams

108 Action: Motion carried unanimously (9:28 p.m.)

109

110 MOTION: To approve the Minutes of the Special Meeting of

111 February 21, 2017

112 Motion by: J. Kahn

113 Seconded by: C. Aldrich

114 In Favor: C. Aldrich, D. Centi, P. Hubbard, J. Kahn, C. Williams, J. Wright

115 Abstained: B. Best, B. Fraterrigo

116 Action: Motion carried (9:29 p.m.)

117

118 MOTION: To approve the contract as presented, between the Guilderland
119 Public Library and Butler, Rowland & Mays for Phase I architectural
120 planning and design services. Such motion authorizes the expenditure of
121 \$32,400, plus an amount not to exceed \$800 for standard reimburseables,
122 and also authorizes T. Wiles to sign the contract on behalf of the Library.

123 Motion by: P. Hubbard

124 Seconded by: C. Aldrich

125 Action: Motion carried unanimously (9:30 p.m.)

126

127 MOTION: To accept resignations and appointments as presented:

128 To accept the resignations of Debbie Herkel, Part Time Library Clerk in

129 Access & Collection Services effective 1/20/17 and Susan Gardner,

130 Full Time Library Clerk in Access & Collection Services effective 2/14/17.

131 Motion by: C. Aldrich

132 Seconded by: B. Fraterrigo

133 Action: Motion carried unanimously (9:32 p.m.)

134

135 MOTION: To approve appointments of Liubov Matvienko, Part Time to
136 Full Time Library Clerk in Access & Collection Services at a pay rate of
137 \$13.00 per hour, effective 2/15/17 and Paula Lehr, Part Time Library Clerk
138 in Access & Collection Services at a pay rate of \$13.00 per hour, effective
139 2/15/17.

140 Motion by: C. Aldrich

141 Seconded by: B. Fraterrigo

142 Action: Motion carried unanimously (9:32 p.m.)

143

Approved 4/13/17

144 MOTION: To adjourn
145 Motion by: B. Best
146 Seconded by: B. Fraterrigo
147 Action: Motion carried unanimously (9:38 p.m.)
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149
150 Transcribed by J. Schmonsky, Library Assistant-Administration
151 Submitted by J. Kahn, Secretary