

Approved 7/20/17

Guilderland Public Library
Board of Trustees Meeting
June 15, 2017

Trustees Present: Christopher Aldrich, Bryan Best, Daniel Centi, Barbara Fraterrigo, Herb Hennings (arrived 7:40 p.m.), Peter Hubbard, Judy Kahn, Karen Carpenter Palumbo (exited 8:10 p.m.), Nareen Rivas, Carolyn Williams, Jason D. Wright

Also Present: Mark Curiale, Carol Kott, Jenna Schmonsky, Sean Silvernail, Carroll Valachovic (Treasurer), Ann Wemple-Person, Tim Wiles

A. Meeting called to Order at 7:02 p.m.

B. Oath of Office administered to Nareen Rivas by Daniel Centi to fill in a Board of Trustee vacancy for a 1 year term expiring June 30, 2018.

C. Treasurer's Report for May 2017 – Carroll Valachovic

MOTION: To approve the Treasurer's Report for May 2017

Motion by: B. Fraterrigo

Seconded by: K. Carpenter Palumbo

Action: Motion carried unanimously (7:08 p.m.)

D. Public Input Session I: None

E. Committee Reports:

Finance Committee:

The Finance committee recommended increasing petty cash from \$150.00 to \$300.00 for program supplies purchases

MOTION: To increase petty cash from \$150.00 to \$300.00

Motion by: C. Aldrich

Seconded by: C. Williams

Action: Motion carried unanimously (7:12 p.m.)

Personnel Labor Management Committee:

CSEA Unit I contract is fully signed.

Policy Committee:

The Board requested the Committee to recommend whether to permit Trustees to participate in Board meetings remotely (e.g., FaceTime, Skype, etc.). Although the law permits remote participation, it does not require it, and the Committee does not recommend that the practice be adopted.

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46 Foundation:
47 David Oshinsky, Pulitzer Prize winning author of Polio, An American Story, will
48 be speaking on June 22, 2017 about his newest book, Bellevue, Three Centuries of
49 Medicine and Mayhem at America's Most Storied Hospital. The talk will be
50 preceded by a fund-raising reception.

51
52 The Foundation is selling Valley Cats tickets for a game on August 18, 2017 at
53 \$20.00/ticket.

54
55 Foundation By-Laws are being reviewed. This Board discussed the Foundation
56 By-Law requiring the Library, as sole member, to elect all Foundation directors.

57 58 **F. Check Register for May 2017**

59
60 MOTION: To approve the Check Register for May 2017
61 Motion by: K. Carpenter Palumbo
62 Seconded by: P. Hubbard
63 Action: Motion carried unanimously (7:39 p.m.)

64 65 **G. Staff & Director's Reports for May 2017**

66
67 T. Wiles gave an update on: Paul Mays, Staff Development Day, roof grant project,
68 retirement project, transition to Paylocity, Summer Reading Club planning, launch
69 of new app and website.

70
71 MOTION: To approve the Staff and Director's Reports as amended for
72 May 2017
73 Motion by: C. Aldrich
74 Seconded by: P. Hubbard
75 Action: Motion carried unanimously (7:59 p.m.)

76 77 **H. New Business:**

78
79 N. Rivas was nominated to the following Board Committees: Policy Committee
80 and Personnel Labor Management Committee.

81
82 MOTION: To approve the nomination of N. Rivas to the Policy Committee
83 and Personnel Labor Management Committee
84 Motion by: B. Fraterrigo
85 Seconded by: B. Best
86 Action: Motion carried unanimously (8:00 p.m.)

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I. Minutes of Regular Board Meeting and Minutes of Budget Hearing Meeting – May 2017

MOTION: To accept the Minutes of Regular Board Meeting May 2017 as presented

Motion by: C. Aldrich

Seconded by: K. Carpenter Palumbo

In Favor: B. Best, D. Centi, H. Hennings, J. Kahn, C. Williams, J. Wright

Abstained: B. Fraterrigo, P. Hubbard, N. Rivas

Action: Motion passed (8:06 p.m.)

MOTION: To accept the Minutes of Budget Hearing Meeting held on May 11, 2017 as presented

Motion by: C. Aldrich

Seconded by: J. Kahn

In Favor: C. Aldrich, D. Centi, J. Kahn, C. Williams

Abstained: B. Best, B. Fraterrigo, H. Hennings, P. Hubbard, K. Carpenter Palumbo, N. Rivas, J. Wright

Action: Motion passed (8:08 p.m.)

J. Executive Session

MOTION: To enter Executive Session to discuss issues related to personnel, vendor negotiations and potential tax litigation issues

Motion by: B. Best

Seconded by: B. Fraterrigo

Action: Motion carried unanimously (8:14 p.m.)

MOTION: To exit Executive Session

Motion by: B. Fraterrigo

Seconded by: P. Hubbard

Action: Motion carried unanimously (9:40 p.m.)

MOTION: To accept the resignation of Ronnie Snyder, Part-Time Custodial Worker in the Maintenance Department, effective June 28, 2017

Motion by: J. Wright

Seconded by: J. Kahn

Action: Motion carried unanimously (9:41 p.m.)

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135 MOTION: To reconsider SEQRA Resolution presented and approved at
136 May 2017 Board meeting, relating to proposed improvements to the
137 heating, ventilation and air conditioning system
138 Motion by: B. Best
139 Seconded by: H. Hennings
140 Action: Motion carried unanimously (9:42 p.m.)
141

142 MOTION: To cancel SEQRA Resolution approved at May 2017 Board
143 meeting relating to proposed improvements to the heating, ventilation and
144 air conditioning system
145 Motion by: C. Aldrich
146 Seconded by: J. Kahn
147 Action: Motion carried unanimously (9:43 p.m.)
148

149 MOTION: To approve the following SEQRA Resolution relating to
150 proposed improvements to the heating, ventilation and air conditioning
151 system
152 Motion by: C. Aldrich
153 Seconded by: P. Hubbard
154 Action: Motion carried unanimously (9:44 p.m.)
155

RESOLUTION on SEQRA Determination Related to Potential Heating, Ventilation and Air Conditioning Improvements

158
159 **WHEREAS, the Guilderland Public Library Board of Trustees is in the**
160 **process of reviewing a proposed capital project;**
161

162 **WHEREAS, the proposed capital project is improvements to the heating,**
163 **ventilation and air conditioning system;**
164

165 **WHEREAS, the Board determination, based upon the written advice and**
166 **representations of Mechanical Electrical Engineering Consultants, that the**
167 **actions of the proposed project, replacement of equipment and**
168 **nondiscretionary approvals for the water service permit are classified as Type**
169 **II actions and therefore exempt from SEQRA review.**
170

171 MOTION: To authorize D. Centi, President, and T. Wiles, Director, to sign
172 on behalf of the Board, SED's Application for Examination and Approval
173 of Final Plans and Specifications, required for approval of proposed
174 improvements to the heating, ventilation and air conditioning system, as
175 amended to include the addition of the following language: "*This amount*
176 *includes all contingencies that may arise.*"
177 Motion by: J. Kahn
178 Seconded by: J. Wright
179 Action: Motion carried unanimously (9:45 p.m.)

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180 MOTION: To adjourn
181 Motion by: N. Rivas
182 Seconded by: B. Fraterrigo
183 Action: Motion carried unanimously (9:46 p.m.)
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186 Transcribed by J. Schmonsky, Library Assistant-Administration
187 Submitted by J. Kahn, Secretary