

# Approved 3/13/17

Guilderland Public Library  
Board of Trustees Meeting  
January 12, 2017

**Trustees Present:** Christopher Aldrich, Karen Carpenter Palumbo, Daniel Centi,  
Barbara Fraterrigo, Herb Hennings, Jason D. Wright

**Absent:** Bryan Best, David Bosworth, Peter Hubbard, Judy Kahn, Carolyn Williams

**Also Present:** Phil Berardi, Mark Curiale, Cheri Fazio, Susan Gardner, Margaret Garrett,  
Tomomi Watanabe-Hudspath, Kim LaPlant, SeungYeon Lee, Mike Marcantonio,  
Roseanne Marcantonio, Ann Wemple-Person, Lisa Pitkin, Donna Raffaele, Heather  
Ringler, Bonnie St. Pierre, Jenna Schmonskey, Sean Silvernail, Carroll Valachovic,  
Alice Van Cleve, Khushbu Vyas, Bryana Wachowicz, Tim Wiles

A. Meeting called to Order at 7:00 p.m.

B. Public Input Session I:

Four individuals spoke about issues related to human resources and requested that the Board consider creating a human resources position.

C. Treasurer's Report for December 2016 – Carroll Valachovic

MOTION: To accept Treasurer's Report for December 2016

Motion by: C. Aldrich

Seconded by: K. Carpenter Palumbo

Action: Motion carried unanimously (7:18 p.m.)

D. Staff & Director's Reports for December 2016

MOTION: To approve the Staff and Director's Reports for December 2016

Motion by: B. Fraterrigo

Seconded by: K. Carpenter Palumbo

Action: Motion carried unanimously (7:30 p.m.)

E. Committee Reports:

Finance Committee Report: Meeting was held. Preliminary discussion of budget for 2017/2018.

Policy Committee Report: The Bulletin Board, No Smoking, Proctoring, Recycling, and Social Media Policies were reviewed.

MOTION: To approve policies as presented

Motion by: C. Aldrich

Seconded by: K. Carpenter Palumbo

Action: Motion carried unanimously (7:37 p.m.)

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48 UHLS Report: Library Advocacy Day will be held on March 1, 2017. The Upper  
49 Hudson annual dinner will be held at the Albany Country Club on June 14, 2017.  
50

51 Buildings & Grounds/Long Range Planning Report: June 6, 2017 is the 25<sup>th</sup>  
52 anniversary of the Guilderland Public Library being in this current building, and  
53 2017 is also the 60<sup>th</sup> anniversary of the library's charter. The committee discussed  
54 how those events might be commemorated, potentially in partnership with the  
55 Foundation.  
56

### 57 **F. Old Business:**

58  
59 Paper road: Transfer to Town of Guilderland is imminent.  
60

61 Lighting Grant: Still awaiting final payment of \$75,000.00 from Assemblywoman  
62 Fahy's office.  
63

64 Roof and Loading Dock: Paperwork has been completed, but 10% of funding is yet  
65 to be received from UHLS.  
66

67 CD Laddering: The agreement is complete through LPL Financial/CapCom.  
68

### 69 **G. New Business:**

70  
71 A letter from Guilderland Public Library employee, Ronnie Snyder, was read,  
72 thanking the Board for an increase in pay.  
73

74 Two Board meeting dates have been rescheduled. The June Board meeting will be  
75 held on June 15, 2017. The July Annual and Regular Board meeting will be held  
76 on July 20, 2017.  
77

78 MOTION: To approve the June 15, 2017 & July 20, 2017 Board meeting  
79 dates

80 Motion by: C. Aldrich

81 Seconded by: B. Fraterrigo

82 Action: Motion carried unanimously (8:06 p.m.)  
83

84 M. Curiale presented a draft of the Guilderland Public Library's new website and  
85 logo.  
86

### 87 **H. Minutes of Regular Board Meeting November 2016 & December 2016**

88  
89 MOTION: To approve Minutes of Regular Board Meeting November 2016

90 Motion by: B. Fraterrigo

91 Seconded by: H. Hennings

92 Action: Motion passed with five votes in favor, C. Aldrich,

93 K. Carpenter Palumbo, D. Centi, B. Fraterrigo, H. Hennings

94 Abstaining: J. Wright (8:34 p.m.)  
95

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96  
97 MOTION: To approve Minutes of Regular Board Meeting December 2016  
98 Motion by: B. Fraterrigo  
99 Seconded by: H. Hennings  
100 Action: Motion passed with six votes in favor, D. Centi, D. Bosworth,  
101 B. Fraterrigo, H. Hennings, C. Williams, J. Wright  
102 Abstaining: C. Aldrich and K. Carpenter Palumbo (8:34 p.m.)  
103  
104

### I. Executive Session

105  
106  
107 MOTION: To enter Executive Session to discuss Personnel Actions  
108 Motion by: K. Carpenter Palumbo  
109 Seconded by: C. Aldrich  
110 Action: Motion carried unanimously (8:36 p.m.)  
111

112 MOTION: to exit Executive Session  
113 Motion by: K. Carpenter Palumbo  
114 Seconded by: C. Aldrich  
115 Action: Motion carried unanimously (8:38 p.m.)  
116

117 MOTION: To accept Check Register for December 2016  
118 Motion by: B. Fraterrigo  
119 Seconded by: C. Aldrich  
120 Action: Motion carried unanimously (8:56 p.m.)  
121

122 MOTION: To approve the following provisional appointment:  
123 Approve appointment of Carol Kott, Full Time Fiscal Officer I in  
124 Administration, at an annual salary of \$64,000.00, effective  
125 January 23, 2017.  
126 Motion by: K. Carpenter Palumbo  
127 Seconded by: C. Aldrich  
128 Action: Motion carried unanimously (8:57 p.m.)  
129

130 MOTION: To Adjourn  
131 Motion by: C. Aldrich  
132 Seconded by: B. Fraterrigo  
133 Action: Motion carried unanimously (8:58 p.m.)  
134  
135

136 Transcribed by J. Schmonsky, Library Assistant-Administration  
137 Submitted by J. Kahn, Secretary